Hotel Reservation Form

Cattle Industry Summer Conference, July 28-Aug 1, 2010

Reservation Cut-Off Date: July 2, 2010

Complete numbers 1-6 on form.
Send one form per room (photocopy form for additional room requests).
(Please print neatly)

Mail:
Mail this form prior to July 2 to: Sheraton Denver Downtown Hotel
1550 Court Place
Denver, CO 80202

Telephone:
Call VenessaValdez/Sheraton Hotel at (303) 626-2504.

Do not mail or fax this form if you call in your reservation.

Fax:
Fax prior to July 2 to: Sheraton Denver Downtown Hotel
Attn: Venessa Valdez
Reservations Fax: (303) 626-2544.
Fax this form only. Keep form as your copy. Do not mail after faxing.

Online: Click here to make Hotel Reservations or go to http://www.starwoodmeeting.com/Book/NCBA

1. Send hotel confirmation to:

(Last Name)

(First Name)

(Company Name)

(Street Address or P.O. Box Number)

(City) (State/Province) (Zip Code or Postal Code)

(Daytime Phone Number) (Ext.) (Fax)

(email)

2. Arrival:
Day/Date_____ Time_____ AM/PM

3. Departure:
Day/Date_____ Time_____ AM/PM

❑ Check here for disability.
Specify:_____

Reservations will be acknowledged by the Sheraton Denver Downtown Hotel within 5 days of receipt of this form, by e-mail if provided, otherwise by regular mail.

4. Room Guarantee Information
All reservations require a one-night room and tax deposit. I understand the hotel will hold my credit card for this deposit or I will send a check directly to the Hotel upon receipt of my confirmation. I also understand that if I do not send a deposit or provide a credit card, my reservation will be cancelled.

(Type of Card) (Credit Card Number) (Expiration Date)

(Name on Credit Card) (Signature)

5. Do Not Duplicate: If sharing a room, designate ONE person to send request.
Room Occupant(s) – print last name first

6. Select Type of Room Desired:
The special Summer Conference room rate at the Sheraton Hotel is $145.00 Single/Double Occupancy (plus 14.85% room tax). For the first 100 rooms reserved, an Early Bird Discount rate will apply of $123.00 Single/Double Occupancy (plus 14.85% room tax). Although a specific room type is not guaranteed, check the boxes below for your preferred room type. The hotel will confirm your request.

Check appropriate box:
Total number of people in room: _____
❑ One Bed ❑ Two Beds
All rooms are non-smoking.
Hospitality suite requests must be approved by NCBA, call (303) 694-0305 for information if you would like a suite.